

Reading Tutor Position Description
Washington Reading Corps
White Pass Elementary School

SCHOOL DESCRIPTION: White Pass Elementary enrolls approximately 230 students in grades K-6. It serves students from three small communities: Glenoma, Randle, and Packwood. Nestled in the foothills of Mt. Rainier, Mt. Adams, and Mt. St. Helens, it is located 60 miles east of Chehalis on US HWY 12. This picturesque location provides easy access to hiking, fishing, boating, skiing, and snowboarding.

SERVICE DESCRIPTION: As a WRC Reading Tutor you will help younger students learn to read using the Read Well program. This program is easy to implement and provides interesting stories for children. You will help older students improve their fluency using Read Naturally, another easy-to-implement program. You will help students set goals for correct words per minute and then delight as you watch them improve. At the end of the day, you will assist students with reading in our after-school program.

MAJOR RESPONSIBILITIES:

- Guide small groups of 4 students (maximum) for 30-minute sessions throughout the day.
- Be fully prepared for student groups.
- Maintain records of student progress.
- Track and submit monthly data for the WRC program.
- Support adult and student volunteers.
- Implement family involvement activities.

QUALIFICATIONS:

- Enjoys working with children
- Manages children with positive, proactive methods
- Works positively with volunteers and staff
- Takes directions
- Communicates effectively in writing

BENEFITS:

- Experience in helping children improve their reading
- Training in tutoring procedures
- Training in behavior management
- Participation in school and staff activities
- Full time experience in a school setting