

Sand Hill Elementary School
791 NE Sand Hill Road
Belfair, WA 98528
(360)277-2330
www.nmsd.wednet.edu
Contact Person: Kristen Sheridan

Vehicle Required:
Auto Insurance Required:
On bus route:

TITLE: WRC Reading Tutor

HOURS OF SERVICE: 8 ½ hour service day with ½ hour lunch, M – F, with occasional evenings.
Actual hours to be determined by the site.

SERVICE DESCRIPTION: The WRC Reading Tutor will assist with tutoring students and encourage and celebrate student progress in reading.

The WRC member may also do the following:

- Host extra reading groups for students
- Support the after-school reading programs
- Recruit volunteers
- Gather needed donations
- Develop and implement family involvement activities

MAJOR RESPONSIBILITIES*:

- Tutor small groups of 4 or less students daily
- Cheerlead, monitor and support students to meet reading goals; provide attention, build relationships.
- Celebrate successes. Believe in each student: notice student talents, gifts, potential
- Support behavior management procedures
- Record student progress data
- Track and submit monthly data for the WRC program

REQUIRED QUALIFICATIONS:

- Excellent reading skills; enjoyment of reading
- Enjoyment of and positive attitude toward children
- Skill in or interest in learning effective, assertive and kind discipline skills
- Ability to take direction
- Ability to host, welcome and support families: warmth and positive communication

BENEFITS:

- The experience of helping children improve their reading
- Training in tutoring procedures
- Training in behavior management
- Participation in school and staff activities
- Full time experience in a school setting

*This is a new site with a general position description. Specific duties and tasks will be identified by the school.