

AMERICORPS POSITION DESCRIPTION

Crisis Clinic of Thurston/Mason Counties
PO Box 13453
Olympia, WA 98508
(360) 586-2888
Jill Joanis, 360-586-2888x103,
jill@crisis-clinic.org www.crisis-clinic.org

Vehicle Required:	yes
Driver's License Required:	yes
On bus route:	yes
Minutes from downtown Olympia:	5
Auto Insurance Required:	yes

TITLE: Youth and Outreach Program Assistant

HOURS OF SERVICE: 9:30 a.m. to 6:00 p.m., M–F with some evening and weekend hours

JOB DESCRIPTION: The Youth and Outreach Program Assistant will provide outreach to the community to increase the access of youth and vulnerable community members to crisis intervention, information, and community resources with an emphasis on suicide awareness and prevention. In addition, the AmeriCorps member will provide peer outreach and bimonthly in-service trainings in schools. Once trained in crisis intervention, the AmeriCorps member will be responsible for recruiting, supervising, and supporting youth crisis line volunteers, as well as fulfilling crisis line shifts.

SITE DESCRIPTION: The Crisis Clinic of Thurston/Mason Counties' mission is to enrich the community by empowering people to take control of their own lives through information, referral, crisis intervention, education and training. The Crisis Clinic has operated a crisis line and provided community training in crisis intervention since December 1972 thanks to the generous support of trained community volunteers. A core group of 60+ trained volunteers staff the crisis lines. The Crisis Clinic's location is confidential; Crisis line calls are confidential and anonymous.

MAJOR RESPONSIBILITIES AND RELATED TASKS:

- Recruit, interview, train, supervise and mentor youth volunteers in coordination with staff
- Provide peer outreach in schools and community youth groups, plan, schedule and facilitate in-service trainings in suicide prevention, communication skills and community resources.
- Develop and distribute outreach materials to schools and in the community; partner with community agencies and participate in outreach events.
- Actively participate in the Crisis Clinic's training team.
- Provide crisis intervention and resources to clients during two crisis line shifts per week.
- Work closely with other staff in daily clinic functions.
- Assist staff in supporting volunteer phone workers by providing feedback on phone work, scheduling and coordinating shifts to ensure crisis line coverage, being a resource on agency policies,
- Creating opportunities for volunteers to participate in training, professional development, operations, and providing recognition.

REQUIRED QUALIFICATIONS:

- Some college preferred, with a focus in education, psychology or related field.
- Have an interest in working with youth and adults in crisis, be comfortable engaging in emotional material in a group, and working with diverse populations.
- Good organization, problem solving, and written and oral communication skills.
- Should be able to work independently and be self-motivated.