

**YOUTHBUILD**  
**7299 NEW MARKET ST SW**  
**TUMWATER, WA 98501**  
**360-701-6593**  
<http://www.communityyouthservices.org/yb>  
**Jason Lucarelli, Program Director**  
**360-701-6593**  
[jlucarelli@communityyouthservices.org](mailto:jlucarelli@communityyouthservices.org)

**Serves Vulnerable Population:** Yes  
**Background Check(s) Required:** Yes  
**Driver's License Required:** No  
**Vehicle Required:** No  
**Auto Insurance Required:** No  
**On bus route:** Yes  
**Minutes from downtown Olympia** 15 min by car  
45 min by bus

**TITLE:** Academic & Occupational Skills Training Coach/Specialist

**HOURS OF SERVICE:** 8:00 a.m. to 4:30 p.m., M – F with occasional evening and weekend hours TBD

**POSITION DESCRIPTION:** Community Youth Services YouthBuild is a full-time program that helps young people ages 16-20 earn their high school diploma or GED while getting hands-on training and work experience in the Construction Trades. As an AmeriCorps member, you will be working closely with our students to provide support in academics, construction, work readiness, and leadership skills training. The AmeriCorps member will provide one-on-one and small group direct service to 30 students in a team setting that spends their time in the following model: 50% academics, 40% construction, 10% leadership training. While working toward their academic and career goals, students learn employability and leadership skills through various community service learning projects.

**SITE DESCRIPTION:** YouthBuild is a Community Youth Services program that serves at-risk students ages 16-20 who have dropped out of school or struggled in a traditional school setting. Our mission is to provide the training and support our students need to overcome barriers to success and reach their academic and career goals. Our staff and students work together as a team in support of this mission. YouthBuild is located in Tumwater on the campus of our academic and occupational skills training partner, New Market Skills Center.

**MAJOR RESPONSIBILITIES AND RELATED TASKS:**

- Be a mentor and role model for students.
- Build meaningful relationships and connections with students.
- Collaborate with staff team to provide two-week Mental Toughness orientation and training.
- Provide direct service to students in construction and academics.
- Coordinate and facilitate group recreational activities.
- Develop and coordinate community service learning projects for students.
- Participate in team meetings and staffing for students.
- Attend weekly program staff meetings.
- Recruit volunteers to serve as Academic Coaches for students.
- Establish partnerships with construction companies to provide student job shadows and internships.

**REQUIRED QUALIFICATIONS:**

- High school diploma or equivalency.
- Experience and training in construction trades – strongly preferred.
- Comfortable coaching students through high school math and/or reading/writing.
- Applicants should have an interest in and enjoy working with at-risk youth
- Able to follow the policy of the agency related to being a drug and alcohol free zone.

All positions will abide by AmeriCorps Prohibited Activities in the YIS Service Agreement.