



Volunteer Application

Thank you very much for your interest in volunteering at Community Youth Services. We recognize that your time, efforts, and energy are invaluable to making a difference in the community! We appreciate your willingness to spend them with us.

Volunteer Process

1. Application filled out and turned into CYS – **Mail:** 711 State Ave NE Olympia, WA 98506; **Fax:** 360-943-0785 (ATTN: Volunteer Coordinator), or **Email:** hr@communityyouthservices.org
2. Volunteer Coordinator at CYS will contact you on whether CYS has an available volunteer position within 5 business days
3. You will speak with the Volunteer Coordinator to discuss the program and position that suits your volunteer needs best.
4. You will meet with the Director of the program that most interests you for an interview and/or orientation
5. You will complete a CYS background check paperwork
6. You will start your volunteer position with CYS!!



711 State Ave. NE, 3rd Floor
Olympia, WA 98506
(360) 943-0780
(360) 943-0785 FAX

CYS VOLUNTEER APPLICATION

GENERAL

In compliance with federal and state equal opportunity guidelines, qualified individuals are considered for volunteer positions without regard to race, creed, color, sexual orientation, national origin, age, marital status, or the presence of a medical condition or disability.

DATE: (mm/dd/yyyy) _____

NAME (Last, First, Middle): _____

ADDRESS: _____

STREET

CITY

STATE

ZIP

PRIMARY PHONE

SECONDARY PHONE

(including area code): _____ (including area code): _____

EMAIL: _____

Please check which type of volunteer position interests you:

General volunteer opportunities Specific volunteer position

Please specify which position or program interests you: _____

EMPLOYMENT, TRAINING, AND SKILLS

I am a student I am not currently employed I am currently employed

Employment Status:

I am retired

If employed, please answer the following questions:

Do you work: Full time Part time

Where are you employed? _____

Position/ Title: _____

Training: List any vocational or on-the-job training you have completed if you feel it would be useful to your volunteering at CYS:

Skills: Describe any specific skills, including computer experience or direct service with at-risk youth, you have which you feel would be valuable to CYS

EDUCATION

Did you graduate from high school? YES NO

Do you have a GED? YES NO

COLLEGE/ UNIVERSITY

(Name of school, city, state): _____

Did you graduate? YES NO How many years did you complete? 1 2 3 4

Degree(s) Conferred: _____

COLLEGE/ UNIVERSITY

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VOLUNTEER INFORMATION

Please describe any past volunteer experience you have had, if any:

Please tell us why you are interested in volunteering at CYS:

Please tell us what you would like to do and what you would like to accomplish while volunteering at CYS:

How many hours per week are you hoping to volunteer at CYS?

If you are interested in project-based volunteering, please indicate which projects interest you: (see attachment)

- Annual Fundraiser Event (Have a Heart for Kids) Spring Cleaning Event
 Holiday Giving Campaign Volunteer Appreciation Event

CRIMINAL CHECK

Have you ever been convicted of a felony? YES NO

If yes, please explain in the space below: (Please note that a conviction will not necessarily disqualify you from volunteering unless such a record would reasonably affect your fitness for the volunteer position)

[Empty rectangular box for explanation]

BACKGROUND CHECK

Please note that a background check is required of all volunteers:

I authorize CYS to conduct a background check: YES NO

REFERENCES

You may contact the people listed below as a reference:

1. Name:

Address: _____

Phone or
Email

Address: _____

2. Name:

Address: _____

Phone or
Email

Address: _____

I understand that misrepresentation in any of my answers or statements may result in an immediate cancellation of my application or volunteer status

Signature: _____ **Date:** _____

Disclaimer: If you are filling this application out electronically, please know that your typed name/ date above will be accepted as your "electronic signature".