

Community Youth Services is recruiting for a full-time Case Manager for its Rosie's Place program. This position will assist young people ages 12-24 in meeting their needs for safety, food, clothing, shelter, emotional and intellectual growth, and self-efficacy, individualism. Duties include, but are not limited to, providing crisis intervention, advocacy, guidance, and information referral.

Hourly rate \$16.35

About the Agency:

CYS has been a successful and established non-profit in downtown Olympia for more than 40 years, providing a full continuum of care to meet the needs of at-risk youth and their families in our community. Our 20+ programs help youth with: housing, placement stabilization, family preservation, foster care, education, job training, employment, independent living skills, delinquent behaviors, shelter, and basic needs. About 4,000 youth – and their families – seek our services annually in their transition to become independent, successful adult members of society.

Community Youth Services is the largest child welfare agency serving southwest Washington, employing over 140 staff and supporting 120 volunteers. CYS provides a staff driven culture where we view our staff as our greatest asset in providing quality services, which shows in our 95% staff retention rate.

POSITION QUALIFICATIONS:

1. Education and direct experience working with at-risk youth, 12-24 years old, particularly street dependent, homeless and runaway youth must equal a minimum of four years. If education is used to meet this requirement, degree/courses must be in a social science or related field. A transcript may be requested to determine if courses taken qualify.
2. Valid TB test results must be completed within in the previous 12 months prior to hire, and
3. Valid Food Handler's permit.

AGENCY QUALIFICATIONS:

1. The ability to pass an extensive background check with no history of conviction or perpetration of child abuse or physical harm to another person,
2. A valid Washington State Driver License with a three-year good driving record,
3. A sensitivity and responsiveness to the cultural differences in the organization's employment and service population,
4. Must possess, or obtain within 30 days of employment CPR/1st Aid/Bloodborne Pathogen certification, and
5. Strong interpersonal skills, including the ability to work as part of a team. (EOE).

MAJOR RESPONSIBILITIES AND RELATED TASKS

A. Direct Services

1. Provides crisis intervention and guidance to street dependent, homeless and at-risk youth ages 12-24,
2. Informs participants of program services and behavioral expectations and maintain room milieu,

3. Engages youth to invest in making Rosie's Place a safe and healthy place for all youth,
4. Develops and provides, in conjunction with youth, workshops that enhance youth's ability to care for themselves and interact positively with the greater community,
5. Serves meals and help motivate youth to maintain the cleanliness of the facility,
6. Assists participants in accessing services that we provide directly and through referral: healthcare, mental health, chemical dependency, education, shelter, counseling, food, clothing, transportation, and emergency services,
7. Develops linkages with community agencies as a means to coordinate services,
8. Participates in the coordination of services in a multi-disciplinary team setting,
9. Provides and participates in programming activities in order to reach hard to engage homeless youth,
10. Provides services in a manner that expedite the meeting of contract requirements and program outcomes,
11. Participates in required project and agency meetings as well as trainings,
12. Maintains documentation in a timely, thorough and accurate manner,
13. Performs other appropriate tasks related to your professional role as needed.
Participates in creating and maintaining a workplace that values diversity and is free of racism, sexism, homophobia, transphobia, sizism, ableism and other discriminatory practices,
14. Demonstrates teamwork and open communication, and
15. Required to carry a cell phone during all working hours.

Check out our benefit package on our website

<http://www.communityyouthservices.org/employment.shtml>

ALL ITEMS MUST BE SUBMITTED IN ORDER TO BE CONSIDERED FOR THE POSITION:

1. Resume and cover letter
2. CYS Employment Application

<http://www.communityyouthservices.org/employment.shtml>

There are two versions on our website – a fillable Word version and a printable pdf version. You can submit either one.

Please reference **Rosie's Case Manager** in the email subject line.

You will need to submit a driver's abstract before an interview will be scheduled.