

Central Avenue Elementary, Tacoma, WA

Title of Position: AmeriCorps USA Reading Tutor

Tutoring:

- Provide direct-service tutoring to identified struggling reader using research-based reading interventions.
- Coordinate with Learning Specialist and staff all family involvement activities.
- Maintain tutor tracking records.
- Maintain ongoing assessment data on individual students in the tutoring program and make appropriate changes to instruction based upon student data.
- Assist as requested in administration of testing.
- Administer surveys and complete monthly reports.

Volunteer recruitment and retention:

- Seek community resources to support struggling readers in collaboration with the Family Support Specialist.
- Recruit and support volunteer tutors for the school.
- Actively participate in the organization and planning of family literacy events.

Benefits:

- Direct involvement with teaching children to read.
- Experience in school culture.
- Training in specific skills such as tutoring programs, communication skills, problem-finding and problem solving skills,
- Opportunities to participate in school-wide professional development.
- Be a contributing member of a dynamic school team.

Knowledge, skills, and abilities:

- Applicants must pass criminal background test.
- Able to read and write effectively in English.
- Bilingual English/Spanish is desirable.
- Experience with cultural, ethnic, language and learning diversity is desired.
- Experience working with children and/or a strong desire to work with children, specifically struggling readers.
- Strong communication skills with both children and adults.
- Work collaboratively with team members.

Performance Standards:

- AmeriCorps members will be a part of the professional team at the school.
- AmeriCorps members will comply with all professional standards of conduct including but not limited to: dress requirements, respect of staff, students, families and visitors, on time for all assignments, meetings and training.
- Mandatory attendance at two three-day statewide Washington Service Corps training events during the year.
- Attendance at all monthly training of intervention programs.
- Approximately 8 hours per week in training and other duties away from the school site.