

Waller Road Elementary, Tacoma, WA

Title of Position: AmeriCorps USA Reading Tutor

Tutoring:

- Provide direct-service tutoring to struggling readers.
- Conduct family involvement activities.
- Maintain tutor tracking records.
- Work collaboratively with the Wednesday Reading Academy that is an onsite partnership with Pacific Lutheran University students.
- Assist as requested in administration of testing.
- Administer surveys and complete monthly reports.

Volunteer Recruitment and Sustainability:

- Seek community resources to support struggling readers.
- Recruit and support volunteer tutors at the school.
- Develop methods to retain volunteer tutor involvement.
- Actively participate in community service projects and literacy nights.
- Waller Road Elementary has a group of committed and active Grange members who would be an excellent volunteer resource.

Benefits (in addition to the standard AmeriCorps benefits):

- Direct involvement with teaching children how to read.
- Experience in a school culture.
- Training in specific skills such as tutoring, communication skills, and problem-solving skills.
- School-wide professional development opportunities are open to AmeriCorps members.

Knowledge, skills, and abilities:

Successful applicants must pass a criminal background test and must be able to read and write effectively in English. Bilingual English/Spanish is desirable. The successful candidate will also have experience working with children and/or a strong desire to work with children, specifically struggling readers. Strong communication skills with both children and adults are essential. Ability to work as part of a team and to see your role in the larger picture are essential to success.

Performance standards/expectations:

AmeriCorps members are expected to be a part of the professional team at the school. That includes complying with all conduct and dress requirements at the school, treating other staff, students and visitors with respect, and being on time for service assignments, meetings and trainings. Mandatory attendance at two three-day statewide Washington Service Corps training events during the year. Approximately 8 hours per week in training and other duties away from the project site.